

Village of Dorchester Finance Committee Meeting

Date: June 5, 2019 (Wednesday) 6:45 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by Trustee Schauer at 6:45 pm.
2. Present were Trustee Schauer, Trustee Klemetson, Trustee Lageman (late) and Clerk-Treasurer Ruge.
3. Motion was made by Trustee Klemetson, seconded by Trustee Lageman to approve the bills and vouchers for May, 2019. Motion carried 3-0.
4. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to adjourn. Motion carried 3-0. Meeting adjourned at 6:50 pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, June 5, 2019

7:00 pm

Clerk's Office, 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by President Schwoch at 7:00 pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Duranceau, Trustee Hardrath, Trustee Klemetson, Trustee Lageman and Trustee Schauer. Also present were Clerk-Treasurer Brooke Ruge, Police Chief Gary Leichtman, Public Works Supervisor Clint Penney, Water/Sewer Manager Rick Golz, Kevin O'Brien – TP Printing, Jeff DeMuth – MSA, Ron Robida, John Miller, Angie Miller, Randy Younker and Jill Younker.
4. One sealed bid was received from American Asphalt of WI for North 4th Street repaving project.
5. No Public Input.
6. Motion was made Trustee Hardrath, seconded by Trustee Schauer to approve the minutes of the May 1, 2019, Board meeting. Motion carried 6-0.
7. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve May, 2019 Audit Report, and receive June, 2019 Audit Report from Clerk-Treasurer. Motion carried 6-0.
8. Water/sewer manager Rick Golz stated that water plant is running fine. Sewer had a blower that was sent in to be rebuilt and has been put back into works.
9. Public Works supervisor Clint Penney stated that they put in breaker and gravel extension on the Dorchester Days parking lot. Up North Concrete has patched some spots that needed to be replaced from winter breaks. They will be spraying curb paint throughout the Village next week.
10. Chief Gary Leichtman reported that Neighborhood Watch brought up fire permits. He also mentioned his concerns about water being sold from hydrants.
11. Discussion about Park Road maintenance. Ron Robida mentioned that Dorchester Park is an asset to the community. No fixed budget. Board has allowed Village equipment to be used in the past. Public Works Supervisor Clint Penney has fixed some water breaks and billed park for his time and equipment use. The Park Board is asking for the Village to fund a purchase of 4-5 loads of granite to help fix Park Road.
12. Motion was made by Trustee Schauer, seconded by Trustee Hardrath to spend up to \$1,500 on gravel for Park Road. Motion carried 6-0.

13. MSA – update on Certified Survey Map creation for corner of Parkside Drive and East 2nd Avenue. Final CSM will be ready in a few weeks. Draft was available for the board to view.
14. John Miller was allowed to address the Board concerning the parking on N. 4th Street. He mentioned it is the way they are parking on the street that is the problem. Possibly talk to Village attorney about other ordinance options. Motion was made by Trustee Lageman, seconded by President Schwoch to approve amendment to Ordinance 106, regarding parking. After a vote of 3-3, the motion did not pass.
15. Motion was made by Trustee Duranceau, seconded by Trustee Klemetson to approve bid for North 4th Street repaving project from American Asphalt at a rate of \$89.90 per ton. Motion carried 6-0.
16. Motion was made by Trustee Schauer, seconded by Trustee Klemetson to approve recommendation from Employee Committee regarding changes for call-in pay, and/or overtime wages. Motion carried 6-0.
17. Motion was made by Trustee Schauer, seconded by Trustee Duranceau to approve recommendation from Employee Committee to approved revised job descriptions for various public works positions. Motion carried 6-0.
18. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve recommendation from Employee Committee regarding pay increase for deputy clerk-treasurer. Motion carried 6-0.
19. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to have Village Attorney revise Ordinance 155: Designating All-Terrain Vehicles, Vehicle Routes, and Regulating the Operation of These Vehicles within the Village of Dorchester. Motion carried 6-0.
20. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve Resolution 304: Compliance Maintenance Annual Report for 2018. Motion carried 6-0.
21. Discuss & possible action on quotes related to installing ramp at Memorial Hall was tabled until next month when costs for ramp and additional details are available.
22. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve assessor contract with Becker Appraising for 2020 at a cost of \$4,500. Motion carried 6-0.
23. President Schwoch updated the Board on the progress for property owner of 128 S. 2nd Street. Needs to be looked at for other violations.
24. Motion was made by Trustee Hardrath, seconded by Trustee Schauer to approve a Temporary Class “B” Retailer’s License for the WI State Championship Tractor Pull, Inc. for June 13-16, 2019. Motion carried 6-0.
25. Action on approving the following Operator’s License applications for July 1, 2019 – June 30, 2020:
 - a. Motion was made by Trustee Schauer, seconded by Trustee Klemetson to approve operator’s license for Wayne Rau. Motion carried 6-0.
 - b. Motion was made by Trustee Schauer, seconded by Trustee Klemetson to approve operator’s license for Kathleen Reynolds. Motion carried 6-0.
 - c. Motion was made by Trustee Duranceau, seconded by Trustee Lageman to approve operator’s license for Dennis Reynolds. Motion carried 6-0.
 - d. Motion was made by Trustee Hardrath, seconded by Trustee Schauer to approve operator’s license for Michelle Kayhart. Motion carried 6-0.
 - e. Motion was made by Trustee Hardrath, seconded by Trustee Schauer to approve operator’s license for Donna Felde. Motion carried 6-0.

- f. Motion was made by Trustee Lageman, seconded by Trustee Schauer to approve operator's license for Sandra Aguilera. Motion carried 6-0.
 - g. Motion was made by Trustee Schauer, seconded by Trustee Hardrath to approve operator's license for Hayley Goessl. Motion carried 6-0.
 - h. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve operator's license for Angelica Ramirez. Motion carried 6-0.
 - i. Motion was made by Trustee Hardrath, seconded by Trustee Schauer to approve operator's license for Cynthia Kramar. Motion carried 6-0.
 - j. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve operator's license for Karisma Spears. Motion carried 6-0.
26. President Schwoch gave a Special "Thank You" to the shop workers for placing and planting the flower pots around the village and stated that they look nice.
27. Motion was made by Trustee Schauer, seconded by Trustee Lageman to change next Village Board meeting to Wednesday, July 10th, 2019. Motion carried 6-0.
28. Motion was made by Trustee Schauer, seconded by Trustee Hardrath to adjourn. Motion carried 6-0. Meeting adjourned at 8:21 pm.

Brooke Ruge, Clerk-Treasurer